



EL PASO COUNTY CLERK & RECORDER'S OFFICE  
CITIZENS' ACADEMY

SCHEDULE – 2009 FALL ACADEMY

The El Paso County Clerk & Recorder's Office will offer its Citizens' Academy, September 23 – November 9, 2009.

Sessions are held on Wednesday evenings, except where noted, 6:00 – 9:00 p.m. with registration beginning at 5:45 p.m. Most of the sessions, unless otherwise indicated, will be held in the Third Floor Hearing Room of the Board of County Commissioners (BOCC), 27 E. Vermijo.

The session on November 3, Coordinated Election Night, will be held at the Clerk & Recorder's Office, Centennial Hall, 200 S. Cascade. Attendance on Election Night is mandatory.

In order to successfully complete the Academy, only one absence may be excused with prior notice, excluding the session on November 3.

At the completion of the Academy, each participant will become an Honorary Deputy Clerk and receive further recognition.

Should you have any questions regarding the schedule for the Academy, please contact Mary Lynn Black, (719) 520-6215, marylynnblack@elpasoco.com.

**Citizens' Academy  
Schedule – 2009 Fall Academy**

**Date and Location**

**Topic**

**September 23, 2009**  
Centennial Hall  
Auditorium

**Welcome**

**Bob Balink**  
**Clerk & Recorder**  
**and Staff**

- Tour
- Overview
- Class of 2009 Introductions
- Introductions:  
Terry Sholdt, Director of Operations and Chief Deputy  
Nancy Bass, Director of Administration/Human Resources  
John Gardner, Information Systems Manager and  
Assistant Chief Deputy  
Bob Becker, Manager, Motor Vehicle Department  
Sandy Hook, Manager, Recording Department  
Liz Olson, Manager, Election Department  
Eileen Wheeler, Manager, Clerk to the Board Department

**September 30, 2009**

Board of County Commissioners  
Third Floor Hearing Room  
27 E. Vermijo

**Motor Vehicle Department**

**October 7, 2009**

Board of County Commissioners  
Third Floor Hearing Room  
27 E. Vermijo

**Clerk to the Board Department**

**October 14, 2009**

Board of County Commissioners  
Third Floor Hearing Room  
27 E. Vermijo

**Recording Department**

**October 21, 2009**

Distribution Center  
Powers Blvd & Airport Rd  
5650 Industrial Drive

**Accounting  
IS  
Election Equipment**

**October 28, 2009**

Board of County Commissioners  
Third Floor Hearing Room  
27 E. Vermijo

**Election Department**

**November 3, 2009**

**Tuesday Session**

**Mandatory Attendance**

Centennial Hall  
200 S. Cascade

**Coordinated Election**

**November 9, 2009**

**Monday Session**

Board of County Commissioners  
Third Floor Hearing Room  
27 E. Vermijo

**Graduation**